

<b>TITLE</b>	<b>Work Programme 2013/14</b>
<b>FOR CONSIDERATION BY</b>	Corporate Services Overview and Scrutiny Committee on 29 August 2013
<b>WARD</b>	None Specific
<b>STRATEGIC DIRECTOR</b>	Director of Business Assurance and Democratic Services

**CORPORATE SERVICES OVERVIEW AND SCRUTINY COMMITTEE**  
**Work Programme from August 2013**

**Please note that the work programme is a 'live' document and subject to change at short notice.**

**The information in this work programme is subject to approval at the Committee meeting scheduled for 29 August 2013.**

*The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.*

**All Meetings start at 7.00pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.**

## CORPORATE SERVICES OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<b>Special Joint meeting with Audit Committee</b>  <b>Date TBC</b>	Local Authority Trading Companies – Update on Scrutiny Review	To update the Committee on the implementation of recommendations arising from the Committee's review of Wokingham Enterprises Ltd	To track the implementation of the Committee's recommendations	Andrew Moulton/Graham Ebers
<b>29 August 2013</b>	Monitoring of Burials Provision	Annual Update	Annual Update arising from a previous Scrutiny Review	Neil Carr
	Planning Enforcement Task and Finish Group	Decision taken by OSMC in June 2012 to ask the Corporate Services Overview and Scrutiny Panel to receive a briefing on planning enforcement with a view to deciding if any further action was necessary. This was received at its meeting held in February 2013. No further action was decided upon at that time.	Referred to the Committee by the OSMC	Clare Lawrence / Marcia Head

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Contract Management of Home to School Transport Taxi Escorts	<p>Put forward as a scrutiny suggestion by Cllr Younis at the May 2013 OSMC. Concern that some home to school transport escorts are not able to speak English to an appropriate standard. Corporate Services asked by the OSMC to receive an exploratory briefing on:</p> <ul style="list-style-type: none"> <li>• The criteria for contracts for home to school transport;</li> <li>• How contracts for home to school transport escorts are managed;</li> </ul> <p>Briefing to cover questions around safeguarding measures and requirements around English language</p>	Referred to the Committee by the OSMC.	Mark Allen
	Corporate Services Forward Programme	To consider the forward programme of the Committee.	Standing Item	Democratic Services

**POTENTIAL ITEMS FOR REVIEW REFERRED FROM THE OVERVIEW AND SCRUTINY  
MANAGEMENT COMMITTEE FOR 2013/14**

DATE OF MEETINGS	ITEM	PURPOSE OF REVIEW	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
TBC	Roads Maintenance	In November 2011, the committee received a briefing from officers and the relevant Executive Member on roads maintenance issues. No further action was taken.	Referred to the Committee by the OSMC	Matt Davey
Summer 2014	Update on planning for the Combined Elections in 2015	<p>To provide an update to Committee on preparations for combined Local and European electoral polls in 2015.</p> <p>In referring the undertaking of the item to the Committee, the OSMC requested that it receive the update in enough time to be able to contribute to preparation and planning for the elections.</p>	Referred to the Committee by the OSMC	Alison Wood/Anne Hunter